

# Lean Factory Management (LFM)

Process Flow driven User Guide

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Jobs not completed	
Operator Efficiency	
OEE Metrics	

# User Guide for Lean Factory Management Module (LFM)

# **Base Functionality**

LFM supports two primary shop floor functionality:

- Internal Material Management
- Shop Floor production scheduling

These can be used in conjunction or independent of each other. Also the material management functionality can be used as a standalone. Similarly Shop floor production scheduling can be used as standalone if MRP generates shop floor production schedules.

This document details how the downstream material consumption drives upstream production schedules for material replenishment in LFM. It shows how to manually create the work centers, add items, map items to production, define operations at upstream production work centers, release orders from downstream, sequence production at upstream, move schedules through operations, close production and ship items back downstream.

# **Creating work centers**

Work centers in Ultriva are virtual work areas that represent a consuming location or a storage location or a production location or a combination of any of the three. For e.g. A work center could be Final Assembly Lines, Component production lines, Supermarkets, Warehouses or Stores.

To create a work center:

- Login as Plant Administrator
- Click on ADMIN menu on the top right corner
- Select "Work Centers" from the menu list
- The following screen displays where you can fill in the details of the work centers

Create New	Workcenter			e How do l?
Workcenter Info	rmation			
*Name:	Consuming WC	* Location:	local	
* Code:	CWC-100	* Label:	eBizKanban 💌 🖳	<u>I</u> I
* Timezone :	Inherit From Owner Business Unit	Separate Address:	OFF	
Weekly Holiday:	🖉 Sun 🗖 Mon 🗖 Tue 🗖 Wed 🗖 Thu 🗖 Fri 🔽 Sat			
Kanban Configur	ation			
Auto Accept:	OFF			
User Configurati	on			
Grant yourself as	workcenter administrator: 🛛 🛛 😰			
*Required field			Save	els XI Cancel
. to quiro a nord			340	x   calleer

TIP: Make sure to set the flag "Grant Yourself as work center administrator" to ON if you need access to managing the work center.

- Create at least two work centers.
- The first one shown above is a Consuming work center. i.e. it is the location where the parts are being used or consumed (like a Final Assembly consuming raw materials and components to make Finish Goods)
- Next one should be a Production (supplying) work center. i.e. component production line or machine shop or Paint Shop or supermarket.

Workcenter			How do I?
mation			
Production WC	* Location:	Local	
PWC-100	*Label:	eBizKanban 💌 🛄	
Inherit From Owner Business Unit	Separate Address:	OFF	
🗹 Sun 🗌 Mon 🔲 Tue 🔲 Wed 💭 Thu 🔲 Fri 🔽 Sat			
ation			
ON			
on			
vorkcenter administrator: ON 📄 😢			
		Save	» X   Cancel
	Morkcenter     mation   Production WC   PWC-100   Inherit From Owner Business Unit   Inherit From Owner Business Unit   Issue Mon Tue Wed Thu Fri Sat   ation   ON   on   vorkcenter administrator: ON ?	Morkcenter     Production WC   Production WC   PWC-100   * Label:   Inherit From Owner Business Unit     Inher	Morkcenter     mation     Production WC   PWC-100   * Location:   Local   PWC-100   * Label:   eBizKanban     Inherit From Owner Business Unit   Sun Mon Tue   Wed Thu   Fri     Sation     on     workcenter administrator:     ON     Save 1

TIP: Set the "Auto Accept" flag to ON if you want the production order to flow directly in to the manufacturing operations.

#### **Creating a material flow loop**

In Ultriva you have to establish the material flow loop. The information flow in Ultriva goes from consuming location to producing or supplying location while the material flow is reverse.

Here are the steps:

- Select Admin button from the top
- Select "Work Centers" from the menu list
- A list of existing work centers will be displayed
- Select "Consuming WC" (which was created in the previous step)
- Click on "More options" button
- Click on "Associate Internal suppliers"

r By Assign () Bac Assign () Bac Control B	Select Operator     A      A     Location      ∇	Enter Valu     Code	ie 🔊	Go ▶					
Name Assign C Bac Name  Dock Dock Production WC Quality Assuran ted by: Name	ack	Code							
Assign	ack Location ⊽	Code							
Name         Dock         Production WC         Quality Assuranted by: Name	Location ⊽	Code							
Dock Production WC Quality Assurant ted by: Name			Site Id	Label	Auto Receive	Auto Start First Operation	Ship Using Shipment Module	Print Using Ultriva Software	Adjust Calculate Reqd ShipDate to EOD
Production WC ] Quality Assuran ted by: Name	Lebanon			eBizKanban 💌				<b>V</b>	
] Quality Assuran ted by: Name		PWC-100		eBizKanban 💌		<b>V</b>		<b>V</b>	
ted by: Name	ance Local			eBizKanban 💌				<b>V</b>	
									1 to 3 of

- Check one or more work centers (if multiple work centers are supplying to the consuming location)
- Change the work center code if necessary
- Select the appropriate label type
- Check Auto Receive flag if you want the ship transaction from production work center to close the loop and move the material to ON Hand
- Check the Auto Start First Operation flag, if you want the signal to be queued at the first operation on ACCEPT (or Release if AUTO ACCEPT is turned ON)
- Click Assign

Ultriva Internal replenishment module was enhanced in 7.0 to support multi-operations sequencing and computation of OEE metrics. In order to take advantage of these features, the OEE flag for this business unit should be turned on. This is defined as an option because in instances where the work center is a just a consuming location or storage location (like supermarket or stores) there is no need for this functionality.

If you are the administrator for the work center here are the steps to turn on OEE function:

- Click on "My Account" menu from the top right hand corner
- Following screen will be displayed



- Select "My Business Unit Configuration"
- Following screen is displayed.
- If the OEE feature is OFF click on that then it will switch to ON
- Press "Save".

Workcenter Configuration for: Production WC	How do !?
General Card Integration Print Receive Release	Scan Ship
Configuration Settings	
Name	Value
Call-Off for Forecast Items:	OFF
Required Receive Date Calculation using Calendar Days:	OFF
Buyer Reschedule should wait for Supplier Approval:	OFF
Buyer Recall should wait for Supplier Approval:	OFF
OEE Feature:	ON
Allow operators to restart production for held jobs:	OFF
Track Blanket PO Qty:	OFF
* Required field	Save   » X   Cancel

*TIP: If the OEE function is not turned on there may be limitations on the use of production sequencing functions. So for a production work center please make sure that OEE is set to ON* 

# Priming the work center for production

In order to manage and control production at a work center several additional parameters should be set up front. They are:

- Set schedule configuration for the work center (hours per day, custom fields to sort sequence on, screen configuration for the supervisor and operator
- Define Machines on which the production will be done

- Define the Operations which will be performed on these machines
- Define users who will run the operations
- Define for each item what will be the operational flow (if item has to go through multiple operations)

In this section we will detail how the above parameters will be set.

The configuration schedule alone has to be defined by the plant administrator. Here are the steps:

- Login as plant admin (or the user with the rights to create the work centers)
- Select "Admin" button from the top right corner
- Select "Work Centers" from the menu list
- A list of existing work centers will be displayed
- Select "Production WC"
- Click on "More Options" button and select Schedule configuration

The following screen will show up with four tabs; Let us review each tab in detail:

#### Schedule

- This tab allows you to set the work hours per day, any offset in schedule date if desired, option to select grouping preferences, how many work intervals (like shift) you wish to set up with in each work hour days.
  - Capacity per day set the number of hours (8,16, 24)
  - Schedule offset Set the number of days by which the system should move the schedule up from the required ship date. i.e. if the require ship date is 4/30/2011 and you set the offset as 1, then the system will automatically schedule it to 4/29/2011
  - Grouping preference: With in a single day, the production orders can be grouped by release time (FIFO) or through a set of fields (custom and system) in a sort order
  - Buckets per Day: Each bucket is a time interval in Ultriva. For e.g. if you set 2 buckets on a 16 hour day then each bucket will be 8 hours

These configuration can be changed when ever the production status changes.

Production Sequence Configuration for Product	tion WC	@ How do I?
		Reset current configuration
Schedule Custom Field List Sort Info Screen Info		
* Capacity Per Day: 16 Hours	* Schedule Offset: 0 Days	
* Grouping Preference:  By Release Time  By Sort Condition	* Buckets Per Day: 0	J
* Required field		Save   » Clear <<   Back

#### **Custom Field List**

If you selected the option "By Sort Condition" in the Grouping preference above, then you have the option to set the sort order in which the production orders should be sequenced for each day or each bucket. The sort order normally includes standard fields like Item Number, Required Ship Date, Business Name (Customer Name) and Hot order. However many businesses need to minimize the set up time by grouping parts based on their product parameters like color, size, rating etc. The Custom Field tab allows you to define for each work center what those parameters should be. The screen below shows how to do it.

- Select Custom Fields tab
- Click Add button
- Fill in the field name (No spaces allowed)
- Select the field type (String or Number)
- Click Save

Add new Field		How do !?
* Field Name: * Field Type:	KitColor	
* Required field		Save   » X   Cancel

All the custom fields you added will be displayed. Again this list could be added or deleted based on the production needs.

Custom Field List for Production WC	When the second seco
New Field added successfully!	
	Reset current configuration
Schedule Custom Field List Sort Info Screen Info	
🚔 Add 🖉 Edit 🗱 Delete 🔇 Back	
Field Name	Field Type
MachineRating	DOUBLE
KitColor	STRING
	1 to 2 of 2

#### Sort Info

This tab will display all the system fields and custom fields as shown below.

Available Fields		Sort Fields	
ltemNo ReqShipDate BusinessName HotOrder MachineRating KitColor	>		Up
	<		Down

Select the fields on the list and using the > button move it to Sort fields list. You will have an option of sequencing the sort order by using **UP** and **DOWN** buttons. The result is shown below:

Production Sequence I	ntraday Sort Informati	on for Production WC	How do I?
			Reset current configuration
Schedule Custom Field List	Sort Info Screen Info		
Cabadula Cart Information			
Available Fields		Sort Fields	
ItemNo ReqShipDate BusinessName HotOrder MachineRating KitColor	>	ReqShipDate MachineRating KitColor	Up Down
			Save   » <<   Back

This shows that the production orders will be first sorted by required ship date, then by Machine Rating and then grouped by Kit Color. Please note the sequence is applicable for the day (or bucket) only and not for all the open orders in the work center.

#### **Screen Info**

This tab lets users to set some preferences on the screen. Here is what they mean:

- Supervisor
  - Refresh Page: This is an ON/OFF switch. If set to ON then the page will be automatically refreshed at the interval defined
  - Refresh Interval: This can be set in Minutes. If the Refresh Page is set to ON, then the screen will refresh in those minutes. Typically when the supervisor sets for refresh (for e.g. every 10 minutes) then he can continuously see which is the job that is currently in production or has the operator run in to trouble due to lack of materials or machine problems
  - Rolling N days to show from today's date: This is for displaying in a single page all the orders that fits in to today + N days criteria. For e.g. If today is April 15 and you enter 10 in the box, then on a single page the supervisor will see all the orders from April 15 to April 24.
  - Show orders from: This will allow the supervisor to switch between the above criteria and end of the week. i.e. If April 15 is Wednesday then the supervisor can either see orders for 15th, 16th and 17th or from 15th to 24th depending on what is set here.

Name		Value	
Refresh Page:		OFF	
Refresh Interval (in minutes):			10
Rolling N days to show from today's date:			6
Show Orders from:		Today to end of week 🔻	
Operator Settings			
Name		Value	
Refresh Page:		OFF	
Refresh Interval (in minutes):			10
Allow multiple selection for orders:		OFF	
Number of days to show from today's dat	e:		6
Number of orders to show per page:			20
Automatically print on close:		OFF	
Show Job Completion Message(s):		Errors Only -	
Operation completion flow:		Sequential 👻	
· · · · · · · · · · · · · · · · · · ·			

- Operator
  - *Refresh Page: This is an ON/OFF switch. If set to ON then the page will be automatically refreshed at the interval defined*

- Refresh Interval: This can be set in Minutes. If the Refresh Page is set to ON, then the screen will refresh in those minutes. Typically when the operator sets for refresh (for e.g. every 10 minutes) then he can continuously see new orders if the production is set to get new orders for current day. He will also be able to see the jobs which he put on hold, if the supervisor reset them.
- Rolling N days to show from today's date: This is for displaying in a single page all the orders that fits in to today + N days criteria. For e.g. If today is April 15 and you enter 10 in the box, then on a single page the supervisor will see all the orders from April 15 to April 24.
- Number of orders to show per page: This allows the operator to control how many orders he wishes to see before going to the next screen
- Automatically print in close: If the cell is well laid out to support complete operation, then this flag is set to ON. When the operator completes the production, a ticket or a label is automatically printed
- Show job completion message(s): This shows a drop down list that allows the operators to see either ERRORS only or SUCCESS and ERRORS. If it is a fast moving line, then showing success may be slowing down the process.
- Operations completion flow: The two options are SEQUENTIAL or ADHOC. If SEQUENTIAL is chosen then the only the next operation defined in ITEM flow is allowed to be produced. If ADHOC is chosen, then the system allows the operator to choose from any of the remaining operations.

# **Setting up operations and OEE parameters**

LFM module takes a well-established and organized approach to setting up the structure and all the necessary parameters for operating the shop floor. In addition, if the shop floor can enter the necessary data then the system will automatically compute Operational Equipment Effectiveness (OEE) on a machine by machine basis.

To recap we will walk through the following in this section:

- Create Machine
- Create Operations
- Map Operations to Machine
- Map Operations to user
- Map Items to operations and sequence them

To create a machine:

- Login as the administrator for the production work center
- Click on ADMIN menu on the top right corner
- Click on ENTITIES

The following screen will come up:

Product Line       Commodity Code       Carrier       Notes       Production Issue       Exception Code       Operation       Machine         Image: Strain	Product Line List for Production WC	🝸 Filters 📄 Views @ How do !?
No Product Line(s) found in the system. Please click Add Product Line button to create one.		
Add Product Line	No Product Line(s) found in the system. Please click Add Product Line button to create one.	
	Add Product Line	

"Entities" includes several tabs:

- Product Line Define multiple groups (family, type etc.). Can be used to group items. Used during creating an Item
- Commodity Code Define multiple commodity codes. Can be used to group items. Used during creating an Item
- Carrier Define multiple Carriers (LTL, FEDEX, UPS etc.). The Carriers could be assigned as a default when mapping a supplier to the Item
- Notes Define multiple Notes used during card actions like release, accept, reschedule, ship or receive). These notes can show up in the list for users to pick instead of forcing them to enter ad hoc information.
- Production Issue Similar to notes you can create a list of production related issues (like Material not available, Machine down etc.) can be defined. Operator can pick from the list at the production floor while putting the job on hold.
- Exception Code This is primarily for MRP Planned Orders for suppliers. Exception codes like Expedite, Cancel or postpone can be set and used by the planners or buyers in managing external supplier orders.
- Operations Define all the operations
- Machines Define one or more Machines in the work center

We will be dealing with only Machines and Operations in this section.

#### **Machines**

- Click on Machine Tab
- Click ADD button
- Following screen will show up.
- Enter the Machine code (no spaces allowed)
- Enter Machine description
- Enter Ideal Run Rate for the machine. This information is critical if you wish to calculate OEE accurately
- Click Save

Create New Machine			e How do l?
Machine Information			
* Machine Code:	SAWS		
* Description :	Sub assembly work station		
* Ideal Run Rate (in pieces per minute):	0.1	8	
*Required field		Save	» X   Cancel

# **Operations**

- Click on Operations tab
- Click ADD button
- Following screes will show up
- Enter Operation Name
- Enter Setup time for that operations, in minutes or hours
- Enter Teardown Setup time. This is very uncommon. However for complex set ups there may be some time to bring down the set up as well
- Click Save

Create New Operation	<ul> <li>How di</li> </ul>	o 1?
Operation Information		
* Operation Name:	Base Op	
* Setup Time:	10 Minutes 💌	
* Teardown Setup Time:	0 Hours	
* Required field	Save   » X   Ca	ncel

#### Mapping operations to machine

- Select the operation from the list as shown below
- Click on "Assigned Machines" button

Operation List for	Production WC	;		🍸 Filters 📃	Views 🥝 How do I?
Filter By 💌 Se	elect Operator 👻	Enter Value S Go 🖡			
Find Name	4				
🚔 Add 🥖 Edit 💽	View X Delete	🎝 Assigned Users 📄 📑 Assigned M	achines		
Product Line Com	nodity Code Carrier	Notes Production Issue	Exception Code Operatio	n Machine	
Operation Name 🔺	Setup Time	Tear down Setup time	Machine Setup? ▽	User Setup? ∇	ltem Setup? ▽
Base Op	M M         View       Delete       Assigned Users       Assigned Machines         Commodity Code       Carrier       Notes       Production Issue       Exception Code       Operation       Machine         Setup Time       Tear down Setup time       Machine Setup?       User Setup?       Item Setup?       Item Setup?         10 Minutes       0 Hours       Item Setup       Item				
Kitting	In List for Production WC   Filters Views @ How do ?   Select Operator   Edit S View   Edit   Assigned Users   Assigned Machines   ne   Commodity Code   Carrier   Notes   Production Issue   Exception Code   Operation   Machine   Machine   Machine   Setup Time   Tear down Setup time   Machine Setup?   User Setup?   Item Setup?   Item Setup?   Tear down Setup time   Machine Setup?   User Setup?   Item Setup?   Tear down Setup time   Machine   To Hours   Item Setup?   Tear down Setup time   Machine   Setup?   Item Setup?   Tear down Setup time   Machine   Setup?   Item Setup?   Tear down Setup time    Machine Setup?     Tear down Setup time     Machine Setup?     Tear down Setup time				
Sorted by: Operation Name					1 to 2 of 2

- Click ADD button if no machines are assigned
- Following screen will show up
- Select the appropriate Machine
- Click Save

Add Machine fo	r Operation:Packaging	¢	) How do l?
Machine Informatio	n		
* Machine:	SAWS		
Item Information			
* Required field		Save   »	X   Cancel

TIP: if the machine is not assigned to the operations then the operational flow for the ITEM cannot be set

# **Item and Operational flow**

In order for orders to be released in Ultriva, an Item has to be created at the consuming work center and a supplying work center has to be assigned. Then Kanban Cards should be created for releasing production orders upstream, on consumption.

#### **Creating an Item**

- Login as the admin (or user with rights to create an item) in the Consumption WC
- Click ADMIN menu on the top right corner
- Click on ITEM from the list
- Click ADD button from the Item list
- Following screen will show up
- Enter the key master information like Item No, Description, Dedicated location code (if one exist), Price per UOM, Item Coordinator (Planner), Purchase Coordinator (Buyer)

- Enter Kanban related parameters like Usage per day (Average daily consumption), Safety Time (in days) and quantity on card (lot size or bin size)
- On the supplier side select the supplying work center
- Select the lead time and transit time
- Click Save

Base Information	IOM Information Notes Cus	tom Field I	List		
Item Information					
* Item No:	G-2678909	2	* Description:	Sub Assy Kit 909	
Revision No:			* Handling Time:	0	(in days) <sub>?</sub>
Location Code:		?	ABC Code:		
* Price Per UOM:	200.10	2	* Category:	Kanban 💌 💡	
* Re-order cards when:	Open Box (First unit consumed)		Lot Number Tracking:	None	
Coordinator Informati	on				
* Item:	ultrivauser ×		Purchase:	2	
Usage Information					
* Usage per Day:	20	2	* Safety Time:	1	(in days) <sub>?</sub>
* Quantity On Card:	20	?			
Group Information					
Product Line:	None 💌		Commodity Code:	None 💌	
Tolerance Information	1				
* Ship Quantity:	0		* Receive Qty:	0	
Card Cycle Settings					
Check this box for this Check this box to Force Consignment Item Temporary card will be cre	tem to Wait at Dock • Tolerance for this item eated for Partial Shipment - <mark>No</mark>				
Supplier Information-					
* Supplier:	Production WC ×		* Supplier Item No.:	G-2678909	?

#### **Assigning Operations**

Once the Item is created and assigned a supplying work center, then the flow of operations for that ITEM should be defined.

- Login as ADMIN (or a user with proper rights) at the Production WC
- Click on ADMIN menu at the top right hand corner
- Click on Supplier Item
- Following screen will show up
- Select the Item
- Click on "Assigned Operations" button

Supplier Item	for Consuming WC				🍸 Filters 🔲 🕻	/iews 🥑 How do I?
Plant Consuming WC	Filter By	▼ Select Operator	▼ Enter Value	Go		
🖉 Edit 🛛 💭 View	Assigned Operations					
Plant Item No	Supplier Item No.	Description	Carrier	Lead Time	Transit Time	Qty On Card
G-2678909	G-2678909	Sub Assy Kit 909	Unknown	2.00	1.00	20.00
Sorted by: Supplier Iten	n No.					1 to 1 of 1

- Following screen will show up
- Pick from the list the desired operations
- Enter the cycle time for that item in that operations (in seconds, Minutes, Hours, Pieces per Minute, Pieces Per Hour)
- Check the Machine on which the operation will be performed
- Click save

Add (	Operation f	or Item:G	-2678909			@ How do I?
Operat	tion Informatio	on				
Add Operation for Item:G-2678909         Operation Information         * Operation:       Base Op         Machine Information         Machine Code       Machine Description         Ideal Run Rate         SAWS       Sub assembly work station						
Machir	ne Information	۱				
	Machine Code		Machine Description		Ideal Run	Rate (in pieces per minute)
	SAWS		Sub assembly work static	on		0.0100
* Requi	red field					Save   » X   Cancel

#### **Creating Cards**

Once the item is set up then Kanban cards has to be created.

- Login as ADMIN (or as a user with proper rights) in Consumption WC
- Click ADMIN menu at the top right hand corner
- Click ITEM sub menu
- Select the Item
- Click "More Options" button and select cards
- When the item is a new item and no cards are set up the following screen shows up

Adjust Loopsize for Item	G-2678909	@ How do I?
Input Parameters	Adjust Loopsize	
Initial Setup		
Please enter your current inventory on	and and on order data to setup the Initial Loopsize for the Item:	
* Units On Hand:	20	
* Units On Order:	20	
		Next   » X   Cancel

This screen wizard takes your input and computes the total number of cards required to be in the system. The units on hand defines the actual stock in your factory floor (line side or supermarket or at whatever consuming work center). "Units on order" is the outstanding orders at the upstream supplying location (production work center, external supplier etc.). This is the first step in the card creation wizard. After inputting the data click NEXT. The following screen will show up.

Adjust Loopsiz	ze for It	em: G-2678909		@ How do I?
Input Parame	eters	Adjust Loopsize		
Configure Loopsiz	ze Parame	eters		
Initial Setup:			Kanban Calculator:	
Units On Hand Units On Order Total Kanban Formula: Usage per Day * Quantity on Card Recommendation: Based on the above f • 1 Card(s) will • 1 Card(s) will • 2 additional C • Loopsize will	Units 20 20 40 (Handling formula, the be created to be released card(s) will b be adjusted	Equivalent Kanban Cards          1         2         Time + Lead Time + Transit Time + Safety Time)         following adjustments will be made:         to represent your On Hand Inventory         d to represent your On Order Inventory         be created and released to match the Loopsize         i to 4 Card(s).	Quantity On Card Handling Time (in days) Lead Time (in days) Transit Time (in days) Usage Per Day Safety Stock (in days) No of Cards	Current           20           0.00           2.00           1.00           20.00           1.00           4
* Required field			«   Prev	Finish   » X   Cancel

To compute the total number of cards required to size your material the following process is done:

- System sizes the number of cards based on the defined Kanban parameters in Item master using the formula described above
- It assigns the equivalent cards (lot/bin sizes) to on hand units

- It assigns the equivalent cards (lot/bin sizes) to on order units
- Exceptions
  - If the total number of cards calculated is more than the units defined (On hand + On order), then additional cards are sent to the supplying location as new orders. This is the case above
  - If the total number of cards calculated is less than the units defined (On hand + On order), then additional cards are created to do the following:
    - If units on hand is greater, then additional cards are created and card delete count is set to equivalent of the excess cards
    - If units on order is greater, then additional cards are created and released to the suppliers and card delete count is set to equivalent of the excess cards

*In the above scenario 2 additional cards were created for the supplying location. A total of three cards (lot/bin sizes) were released to Production WC for replenishment* 

# Fulfilling the orders through production

The three orders released for the item will be queued up at the Production WC. They will be scheduled on the dates based on the lead time and the schedule offset defined. Let us go through the process of replenishing the order

- Login as the user (supervisor or operator) in to Production WC
- Click ACTION menu on the top
- Click Production Sequence from the Supplier Action list
- The following screen with the three orders will be displayed

lose Schedules			How do !?
d Card ID		P On Sei	tup 📕 Started 📙 Stopped not finished
Start Setup	End Setup Start Job	Hold Job Take a Break	Close Job Print Card
Active Orders Orders In Production	Completed Orders		
RYG 🚩 Card ID	CycleNo Item Star	t Time Card Qty	Completed Qty Past Due
2011-03-28 (Monday)	Capacity Utilization	0 Hou	ır(s) and 0 Minute(s)
2011-03-29 (Tuesday)	Capacity Utilization	0 Но	ır(s) and 0 Minute(s)
2011-03-30 (Wednesday)	Capacity Utilization 382%	30 He	our(s) and 30 Minute(s)
KCD3TP3CNARB	1 G-2678909	20	0
KCD3TP4CNALJ	1 G-2678909	20	0
KODSTRECNARD	1 0 2678000	20	0

#### **Managing Orders that exceed capacity**

The screen shows that all orders are due on 3/30/2011 and scheduled for that date. The cycle time required to produce 60 units (20 units per lot size) is in excess of available capacity. In fact it is over 3 times the capacity. There are two options to ensure that these orders are delivered on time

- One is to increase the capacity (running multiple shifts)
- Pre pone the orders and produce them in advance

We will do both to show how it works.

- Login as supervisor in Production WC
- Click ACTION
- Click "Resequence Production Orders" from the list
- The production list will show up

Resequence	Pro	odu	ctic	on C	orde	ers																		e How do	1?
Find Card ID	<i>d</i> eda																				Start	ed	Sto	pped not fini	she
	Res	ched	ule		Res	et J	ob	Past	e Bef	ore		Pas	te A	fter		Hot Orde	er		Book	cmarl	k		Go	To Bookmarl	k
Active Orders		Comple	ted O	rders																					
RYG Se	elect	a Da	ate 1	to R	esc	hec	lule						Co	urd	- (	Completed			Do	net				KitColo	or [
2011-03-2			N	larch							ļ	April							1	May					
	Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Thu	Fri	Sat		
			1	2	3	4	5							1	2		1	2	3	4	5	6	7		
	6	7	8	9	10	11	12		3	4	5	6	7	8	9		8	9	10	11	12	13	14		
2011-03-2	13	14	15	16	17	18	19		10	11	12	13	14	15	16		15	16	17	18	19	20	21		
2011.02.2	20	21	22	30	31	23	20		24	25	26	20	21	22	30		29	30	31	20	20	21	20		
2011-03-2																									
		1	1		1						Ca	ncel						1		1					
2011-03-29 (T	uesda	y)				Cap	oacit	y Utilizatio	n								0	Hou	r(s)	and	0 Mii	nute	e(s)		
2011-03-30 (V	/edne	sday	r)			Cap	pacit	y Utilizatio	n	169	9%						2	7 Ho	ur(s	) and	12 M	linu	te(s	)	

#### **Reschedule Orders**

- Check the order(s) to reschedule
- Click RESCHEDULE button
- A calendar will pop up.
- Select the date to which you wish to move the order
- The orders will be moved to that date and capacity for respective dates will be recalculated

#### Change production capacity

- Login as Admin in to the parent plant
- Click on ADMIN at the top right hand corner
- Click on Work Centers from the list
- Select the work center (Production WC)
- Click on "More Options" and select schedule configuration
- Change the Capacity per day from 8 to 16 (running two shifts instead of one)
- Click Save

\_

Production Sequence Configuration for Production WC	How do I?
Reset curre	nt configuration
Schedule Custom Field List Sort Info Screen Info	
* Capacity Per Day: 10 Hours * Schedule Offset: 0 Days	
* Grouping Preference:  By Release Time By Sort Condition * Buckets Per Day: 0	
*Required field Save   >> Clear	ır <<   Back

# **Managing production**

- Login as operator in Production WC
- Click ACTION
- Click Production Sequence from Supplier Action list
- Following screen is displayed

Close Schedules						When the second seco
Find Card ID				P On Setur	Started Stopp	ed not finished
Start Setup	End Setup	Start Job	Hold Job	Take a Break	Close Job	Print Card
Active Orders Orders In Production	Completed Orders					
RYG 🚩 Card ID	CycleNo Item	Operation Name	Start Time	Card Qty	Completed Qty	Past Due
2011-03-28 (Monday)	Capacity Utilizatio	on <mark>64%</mark>		10 Hou	r(s) and 10 Minute(s	5)
KCD3TP3CNARB	1 G-2678909	-Accepted-		20	0	
2011-03-28 (Monday)	Capacity Utilizatio	on		0 Hour(	s) and 0 Minute(s)	
2011-03-29 (Tuesday)	Capacity Utilizatio	on <mark>64%</mark>		10 Hou	r(s) and 10 Minute(s	5)
KCD3TP4CNALJ	1 G-2678909	-Accepted-		20	0	
2011-03-29 (Tuesday)	Capacity Utilizatio	on		0 Hour(	s) and 0 Minute(s)	
2011-03-30 (Wednesday)	Capacity Utilizatio	on <mark>64%</mark>		10 Hou	r(s) and 10 Minute(s	5)
KCD3TP5CNABP	1 G-2678909	-Accepted-		20	0	
	Telfature	Charles Inc.	0.117.1	Talaa Busala	Class Jak	1 to 3 of 3
					😜 Interne	et   Protected Mo

The orders are now rescheduled across three days and excess capacity is available to pull in more or take new orders

- Check the order to produce
- Click Start button
- The following screen will be displayed highlighting the active job in GREEN

Close Schedules				How do l?
Job Succes	sfully Started KCD3TP3CNAF	RB Print Card		X
ind Card ID	End Setup Star	t Job Hold Job	P On Setup	Started Stopped not finisher
RYG P Card ID Cy 2011-03-28 (Monday)	cleNo Item Operati	ion Name Start Time	Card Qty	Completed Qty Past Due and 10 Minute(5)
KCD3TP3CNARB	1 G-2678909 Base C	Op 2011-03-26	20:50:48 20	0
2011-03-28 (Monday)	Capacity Utilization		0 Hour(s) a	nd 0 Minute(s)
2011-03-29 (Tuesday)	Capacity Utilization	64%	10 Hour(s)	and 10 Minute(s)
KCD3TP4CNALJ	1 G-2678909 -Accep	pted-	20	0
2011-03-29 (Tuesday)	Capacity Utilization		0 Hour(s) a	nd 0 Minute(s)

#### **Close Job Options**

When operator wishes to close (production complete or end of shift or stopping a batch)

- Click Close Job button
- A window pops up where Operator
  - Can input the completed quantity. This could be entire lot size or partial quantity
  - Can input the scrap quantity if any
  - Can close the lot short, if necessary
  - Can mark as "End of Shift", if that is so
  - Can close additional operations, if that is enabled
  - State reason for the scrap, if scrap quantity is filled
  - Click Close Job

Close S	lose Job									
nd Card ID	Card ID	ltem	Plant	Operation Name	e Card Qty	Completed Qty	Close Qty	Scrap Qty	Final Lot?	End Of Shift?
Active C	KCD3TP3CNARB	G-2678909	Consuming VVC	Base Op	20	0	5	0		
RYG F										D
2011-0										
2011-0 44	Wenel On each									
2011-0 Add	litional Operators	3:	A T		Scrap	Reason:		*		
2011-0 Ent	er comma separ	ated						Ŧ		
				Close Jol	b » X	Cancel				]
2011-03-2	9 (Tuesday)		Capacity U	tilization			0 H	our(s) and	0 Minu	ıte(s)
2011-03-3	0 (Wednesday	<i>י</i> )	Capacity U	tilization	54%		10	Hour(s) an	d 10 M	linute(s)
	KCD3TP5CNABP		1 G-26789	09 -Accepted	1-			20		0

- The following job completed screen will be displayed If it is partially completed the job will still be shown on the screen for completing the balance quantity.

Close Schedules		How do I?
Job Succe	ssfully Completed KCD3TP3CNARB Print Card	
Find Card ID		🏴 On Setup 🔜 Started 🔛 Stopped not finished
Start Setup	End Setup Start Job Hold Job	Take a Break Close Job Print Card
Active Orders Orders In Production	Completed Orders	
RYG 🚩 Card ID C	rcleNo Item Operation Name Start Tim	ne Card Qty Completed Qty Past Due
2011-03-28 (Monday)	Capacity Utilization 64%	10 Hour(s) and 10 Minute(s)
2011-03-28 (Monday)	1 G-2678909 Base Op 2011-03 Capacity Utilization	-26 20:50:48 20 5
2011-03-29 (Tuesday)	Capacity Utilization 64%	10 Hour(s) and 10 Minute(s)
KCD3TP4CNALJ	1 G-2678909 -Accepted-	20 0
2011-03-29 (Tuesday)	Capacity Utilization	0 Hour(s) and 0 Minute(s)
2011-03-30 (Wednesday)	Capacity Utilization 64%	10 Hour(s) and 10 Minute(s)
		😜 Internet   Protected M

*If the job is fully completed then the order line item will be removed from the list.* -

# **Multiple Operations - Production**

The above detailed process relates to a scenario where single operation completes the production. Let us now see what happens if we add one more operation at the Production WC.

#### **Adding next operation**

- Login as Admin (or an authorized user) in the Production WC
- Click on ADMIN menu at the top right corner
- Click on Entities from the list
- Select Operation tab
- Click Add to create a new operation

Create New Operation		e How do l?
Operation Information		
* Operation Name:	Kitting	
* Setup Time:	12 Minutes 💌	
* Teardown Setup Time:	0 Hours 💌	
* Required field		Save   » X   Cancel

- Fill in the details, operation name, set up time and Teardown setup time
- Click Save
- System will prompt for the next step to assign machine to this new operation as shown below
- Click Next

Please select Next Steps below	@ How do I?
Next Steps	
Assign Machines for Operation	
C Assign Users for Operation	
Back to Operation List	
* Required field	Next   » X   Cancel

- Assign the operation to the same or a different machine
- Click Save

Add Machine for Operation:Kitting	e How do l?
Machine Information	
* Machine: SAWS	
Item Information	
* Required field Save	» X   Cancel

- Select the operation
- Click Assigned users
- Add a user to the operation
- Check the user
- Click Assign

Assi	gn Users fo	Operation: Ki	itting		<b>∀</b> Fil	ters 📃 Views @ How do l?
Filter By	•	Select Operator	Enter Value	50 D		
🖶 Ass	ign 🕜 Back	)				
	User ID	First Name	Last Name	Email ID	Work Phone	Buyer Code
V	ultrivauser	Ultriva	User	naveen@ultriva.com	12345324	
Sorted	l by: User ID					1 to 1 of 1

TIP: This is a critical step. If a user is not assigned to the operation, the order will not be visible and hence cannot be completed

#### How multi-operation flow works in LFM

Multiple such operations can be added with in a work center. Items which are being produced in this work center can flow through one or more of these operations. Each item if necessary can follow multiple flows with respect to number of operations and sequence of operations. For e.g. Assume there are 5 operations in a work center 1,2,3,4, &5. Assume there are 3 items (A,B &C) are being produced in this work center. The Item routing can be done in multiple combinations.

- Item A Op1  $\rightarrow$  Op3  $\rightarrow$  Op5
- Item B  $Op2 \rightarrow Op3 \rightarrow Op4 \rightarrow Op5$
- Item C Op3  $\rightarrow$ Op2  $\rightarrow$ Op4  $\rightarrow$ Op5

## Modifying the Item routing

- Click on ADMIN menu on the top right corner
- Click on Supplier Item from the list
- Select Item and click on Assigned Operations
- Click ADD
- Select the second operation (Kitting) to the flow
- Enter the cycle time for this operation
- Select the machine in which the operation will be performed
- Click Save

Add	Operation f	or Item:G	-2678909				e) How do l?
Oper	ation Informatio	on					
* Op	eration:	Kitting		* Cycle Time:	50	Minutes	
Mach	ine Information	۱					
	Machine Code		Machine Descript	ion		Ideal Run F	Rate (in pieces per minute)
<b>V</b>	SAWS		Sub assembly work	station			0.200
* Req	uired field						Save   » X   Cancel

- The following screen is displayed showing the operation list for a specific item.
- The buttons on the top describes all the routing changes that you can do for the part
  - ADD Add a new operation to the routing
  - Edit Edit an existing operation for cycle time or machine
  - View Details see the operation details
  - Resequence Allows to change the routing flow by modifying the operation sequence
  - *Remove Removes an operation from the current routing*

Assigned Operations for Supp	lier Item:G-2678909 fo	r Production WC	🍸 Filters 📄 Views 🥥 How do !?
Operation added Successfully			
Filter By     Select Operator       Find Operation Name     Ad       Add     Call       Select Operator     Res	Enter Value     Enter Value     Remove     G Ba	Go 🝺	
Operation Name	Cycle Time ⊽	Setup Time	Tear down Setup time
Base Op	30.0000 Minutes	10 Minutes	0 Hours
Kitting			
			1 to 2 of 2

#### **Closing Job – one or more operations**

After modifying the routing, revisit the production sequence screen

- Login as the operator in Production WC
- Click Actions menu from the top
- Click Production Sequence from the Supplier Action list
- Following screen will be displayed

lose Schedu	lles					e How do I
d Card ID	<i>#</i> 4				P On Setup	Started Stopped not finish
	Start Setup	End Setup	Start Job	Hold Job	Take a Break	Close Job Print Card
Active Orders	Orders In Production	Completed Orders				
RYG 🚩 Card	1 ID	CycleNo Item	Operation Name	Start Time	Card Qty	Completed Qty Past Due
2011-03-29 (Tu	iesday)	Capacity Utilizatio	on 169%		27 Hour	(s) and 2 Minute(s)
📕 кс	D3TP4CNALJ	1 G-2678909	-Accepted-		20	0
2011-03-29 (Tu	iesday)	Capacity Utilizatio	on		0 Hour(s	5) and 0 Minute(s)
2011-03-30 (W	(ednesday)	Capacity Utilization	on 169%		27 Hour	(s) and 2 Minute(s)
КСЕ	D3TP5CNABP	1 G-2678909	-Accepted-		20	0
КСЕ	D3TP5CNABP	1 G-2678909	-Accepted-		20	0
KCE	D3TP5CNABP	1 G-2678909	-Accepted-		20	0
KCE	D3TP5CNABP	1 G-2678909	-Accepted-		20	0
KCE	D3TP5CNABP	1 G-2678909	-Accepted-		20	0
KCL	D3TP5CNABP	1 G-2678909	-Accepted-		20	0

- When an item has more than one operation, then the production sequence screen displays an additional column called Operation Name. This column displays the last completed operation when in a passive state. In this case the last operation is order has been accepted
- Select the order
- Click Start button
- When the order switched from a passive state to an active order state you will see the operation name switches to the current operation
- By moving the cursor on the order, you can view the routing queue of all operations
- Following screen displays all of the above

Ind Card D Conserve of Sectors Start Sectors End Sectors Start Job Hold Job Take a Break Close Job Print Card Active Orders In Production Completed Orders RYG Card ID CycleNo Item Operation Name Start Time Card Qty Completed Qty Past Du 2011-03-29 (Tuesday) Capacity Utilization 169% 27 Hour(s) and 2 Minute(s) KCO3TF4CNALJ 1 G-2676909 Base Op 2011-03-28 22:39:59 20 0 2011-03-29 (Tuesday) Coperation Details: KCO3TF4CNALJ 0 Hour(s) and 0 Minute(s) Operation Name Completed Qty Status Base Op 0 Kting 0 KCO3TF5CNABP 1 G-2676909 -Accepted- 20 0	Close Schedules					(	a) How do I?
Start Setur       End Setur       Start Job       Hold Job       Take a Break       Close Job       Print Card         Active Orders       Orders in Production       Completed Orders         RYG       Card ID       CycleNo       Item       Operation Name       Start Time       Card Qty       Completed Qty       Past Du         2011-03-29 (Tuesday)       Capacity Utilization       169%       2011-03-26 22:39:59       20       0         2011-03-29 (Tuesday)       C       Operation Details: KCD3TP4CNALJ       0 Hour(s) and 0 Minute(s)       0         2011-03-29 (Tuesday)       C       Operation Name       Completed Qty       Status       27 Hour(s) and 2 Minute(s)         2011-03-30 (Wednesday)       C       Rting       0       27 Hour(s) and 2 Minute(s)       0         Kting       0       CostPSCNABP       1       G-2678909       -Accepted-       20       0         Kting       0       0       CostPSCNABP       1       G-2678909       -Accepted-       20       0	nd Card ID 🆓				P On Setup	Started Stoppe	d not finished
Active Orders       Orders in Production       Completed Orders         RYG       C and ID       CycleNo       Item       Operation Name       Start Time       Card Qty       Completed Qty       Past Du         2011-03-29 (Tuesday)       Capacity Utilization       169%       27 Hour(s) and 2 Minute(s)         KCD3TF4CNALJ       1       G-2678909       Base Op       2011-03-26 (22:39:59       20       0         2011-03-29 (Tuesday)       C       Operation Details: KCD3TF4CNALJ       0 Hour(s) and 0 Minute(s)       0         2011-03-30 (Wednesday)       C       Operation Name       Completed Qty       Status       27 Hour(s) and 2 Minute(s)         Kting       0	Start Setup	End Setup	Start Job	Hold Job	Take a Break	Close Job P	rint Card
RYG       Card ID       CycleNo       Item       Operation Name       Start Time       Card Qty       Completed Qty       Past Du         2011-03-29 (Tuesday)       Capacity Utilization       169%       27 Hour(s) and 2 Minute(s)         KCD3TP4CNALJ       1       G-2678909       Base Op       2011-03-26 22:39:59       20       0         2011-03-29 (Tuesday)       C       Operation Details: KCD3TP4CNALJ       0 Hour(s) and 0 Minute(s)       0         2011-03-30 (Wednesday)       C       Operation Name       Completed Qty       Status       27 Hour(s) and 2 Minute(s)         Xtting       0	Active Orders Orders In Production	Completed Orders	3				
2011-03-29 (Tuesday)         Capacity Utilization         169%         27 Hour(s) and 2 Minute(s)           KCD3TF4CIALJ         1         G-2678909         Base Op         2011-03-26 22:39:59         20         0           2011-03-29 (Tuesday)         C         Operation Details: KCD3TF4CIALJ         0 Hour(s) and 0 Minute(s)         0           2011-03-30 (Wednesday)         C         Operation Name         Completed Qty         Status           Base Op         0         Ktting         0         27 Hour(s) and 2 Minute(s)           Ktting         0         27 Hour(s) and 2 Minute(s)         0           KCD3TF5CNABP         1         G-2678909         -Accepted-         20         0	RYG 🚩 Card ID Cy	cleNo Item	Operation Name	Start Time	Card Qty	Completed Qty	Past Due
KCD3TP4CNALJ         1         G-2678909         Base Op         2011-03-26 22:39:59         20         0           2011-03-29 (Tuesday)         C         Operation Details: KCD3TP4CNALJ         O Hour(s) and O Minute(s)           2011-03-30 (Wednesday)         Depration Name         Completed Oty         Status           Base Op         0         Z7 Hour(s) and 2 Minute(s)           Ktting         0         Z7 Hour(s) and 2 Minute(s)           KCD3TP5CNABP         1         G-2678909         -Accepted-         20         0	2011-03-29 (Tuesday)	Capacity Utilizat	ion 169%		27 Hour(s	s) and 2 Minute(s)	
2011-03-29 (Tuesday)       C       Operation Details: KCD3TP4CNALJ       0 Hour(s) and 0 Minute(s)         2011-03-30 (Wednesday)       Operation Name       Completed Oty       Status         Base Op       0       27 Hour(s) and 2 Minute(s)         Kting       0       20       0         KCD3TP5CNABP       1       G-2678909       -Accepted-       20       0	KCD3TP4CNALJ	1 G-2678909	Base Op	2011-03-26 22:39:	59 20	0	
2011-03-30 (Wednesday)         C         Completed Qty         Status         27 Hour(s) and 2 Minute(s)           KCD3TP5CNABP         1         G-2678909         -Accepted-         20         0	2011-03-29 (Tuesday)	C Operation Deta	ils: KCD3TP4CNALJ		0 Hour(s)	) and 0 Minute(s)	
KCD3TP5CNABP 1 G-2678909 -Accepted- 20 0	2011-03-30 (Wednesday)	Operation Name Base Op Kitting	Completed Qty 0 0	/ Status	27 Hour(s	s) and 2 Minute(s)	
1 to 2 of	KCD3TP5CNABP	1 G-2678909	-Accepted-		20	0	
							1 to 2 of 2
Check Colore - Condition - Check Lab Heid Lab Tales - Durals - Class Lab Durals Court	Charle Calua	Ted Colum	Charles July	tield ack	Talua a Rusali	class Jak n	1 to 2 of 2

#### **Operation on hold**

- An operation can be put on hold for several reasons
  - *Resource reallocation*
  - Machine Down
  - Material not available
  - Higher priority order requires to done firs
- A job which is started can be put on hold by clicking the Hold Job button
- The system will prompt for a reason code
- User can select from the list of Production Issues (see the details in the earlier section on how to set up Production Issues list)
- Click submit
- The system will change the highlight of the production order to yellow as shown below

Close Schedules				How do l?
ind Card ID			P On Setup Started	Stopped not finished
Start Setup	End Setup Start Job	Hold Job Take	a Break Close Jo	ob Print Card
Active Orders Orders In Productio	n Completed Orders			
RYG 🚩 Card ID C	ycleNo Item Operation Name	Start Time	Card Qty Comp	eleted Qty Past Due
2011-03-29 (Tuesday)	Capacity Utilization 169%		27 Hour(s) and 2	Minute(s)
KCD3TP4CNALJ	1 G-2678909 Base Op	2011-03-26 22:39:59	20	0
2011-03-29 (Tuesday)	Capacity Utilization		0 Hour(s) and 0 M	linute(s)
2011-03-30 (Wednesday)	Capacity Utilization 169%		27 Hour(s) and 2	Minute(s)
KCD3TP5CNABP	1 G-2678909 -Accepted-		20	0
				1 to 2 of 2

Tip: Operator has an option of taking a break without putting the job on hold. He can click on Take a Break button then the following screen will show up

Operator is on Break	How do !?
Operator is on Break.	$\boxtimes$
«   Back to Job	

#### **Operator can click Back to Job when he returns to work**

When the order goes in to an hold state, it has to be reset by the supervisor before the operator can restart production.

Resetting the order is a similar process like Rescheduling:

- Login as supervisor at Production WC
- Click on Actions menu at the top
- Click on Resequence Production Orders from the list
- Following screen will be displayed
- Select the order which is on hold
- Click Reset Job button on the top
- The yellow highlight will go away

- The operator will see the same on his screen
- The operator can start the job again to complete it

Resequence Production	Orders						How do I?
d Card ID					Sta	rted 📃 Stopp	oed not finish
Reschedule	Reset Job	Paste Before	Paste After	Hot Order	Bookmark	Go To	Bookmark
Active Orders Completed Ord	lers						
RYG Card ID	CycleNo Item	Description	Plant	Card Qty	Completed Qty	Hot Flag	Past Due
2011-03-28 (Monday)	Capacity Utiliz	ation 169%		2	27 Hour(s) and 2	Minute(s)	
KCD3TP3CNARB	1 G-2678909	Sub Assy Kit 909	Consuming WC	20	0		
2011-03-28 (Monday)	Capacity Utiliz	ation		0	) Hour(s) and 0 M	inute(s)	
2011-03-29 (Tuesday)	Capacity Utiliz	ation 169%		2	27 Hour(s) and 2	Minute(s)	
KCD3TP4CNALJ	1 G-2678909	Sub Assy Kit 909	Consuming WC	20	0		
2011-03-29 (Tuesday)	Capacity Utiliz	ation		0	) Hour(s) and 0 M	inute(s)	
2011-03-30 (Wednesday)	Capacity Utiliz	ation 169%		2	27 Hour(s) and 2	Minute(s)	
KCD3TP5CNABP	1 G-2678909	Sub Assy Kit 909	Consuming WC	20	0		
Started 🔜 Stopped not finished				2 to 2 of 5 🖣	Prev Week of (0	3/27 - 04/02)	• Next •
Reschedule	Reset Job	Paste Before	Paste After	Hot Order	Bookmark	Go To	Bookmark
						😜 Interne	t   Protected

When routing is defined for an item, Ultriva automatically moves the order from one operation to next on completion. If the same operator is assigned for the current and next operation, then the order will show up on the list. If the operations are assigned to different operators then the order will be removed from the current operator queue as soon it is completed.

For the sake of this documentation, both the operations are assigned to the same operator.

- When production is completed in this operation, click Close Job button
- Fill the pop up window with the details
- Click Close Job button on the pop up window
- Following screen will be displayed

lose Schedules						How do I
d Card ID				P On Setup	Started Stopp	ed not finish
Start Setu	D End Setup	Start Job	Hold Job	Take a Break	Close Job	Print Card
Active Orders Orders In Production	on Completed	Orders				
RYG 🚩 Card ID C	ycleNo Item	Operation Name	Start Time	Card Qty	Completed Qty	Past Due
2011-03-28 (Monday)	Capacity U	tilization 169%		27 Hour(	s) and 2 Minute(s)	)
KCD3TP3CNARB	1 G-26789	09 Base Op (Completed	) 2011-03-26 20:5	50:48 20	C	)
2011-03-28 (Monday)	C Operation	n Details: KCD3TP3CNAR	В	0 Hour(s	) and 0 Minute(s)	
	Operation	Name Completed Q	y Status			
2011-03-29 (Tuesday)	Ca Base Op	20		54 Hour(	s) and 4 Minute(s)	
KCD3TP4CNALJ	1 G-26789	0 D9 Base Op (Completed	) 2011-03-26 22:5	57:57 20	(	)
KCD3TP2CNAEE	1 G-26789	09 -Accepted-		20	(	)
2011-03-29 (Tuesday)	Capacity U	tilization		0 Hour(s)	) and 0 Minute(s)	
2011-03-30 (Wednesday)	Capacity U	tilization 169%		27 Hour(	s) and 2 Minute(s)	
KCD3TP5CNABP	1 G-26789	09 Base Op (Completed	) 2011-03-26 23:0	05:40 20	C	)
<i></i>	<b>5</b> 16 1			7-1 P1	chara Juli	1 to 4 of
Start Setu	End Setup	Start Job	Hold Job	Take a Break	Close Job	Print Card

- Under operation name it shows the last completed operation (Base Op(completed))
- By hovering the mouse on the order you can see the window which shows which operations are completed and which is the next operation. It also displays the quantity completed in the previous operation

Completing the next and final operation:

- Click on the order
- Click Start button
- The order will be highlighted in Green
- The operation name will change from previous completed operation to currently active on (in this case Kitting)
- Screen below is displayed

lose Schedules			How do I
d Card ID 🍂		<b>P</b> 0	n Setup 📕 Started 📃 Stopped not finish
Start Setup	End Setup Start Job	Hold Job Take a Brea	ık Close Job Print Card
Active Orders Orders In Production	Completed Orders		
RYG 🚩 Card ID Cyc	eNo Item Operation Name	Start Time C	ard Qty Completed Qty Past Due
2011-03-28 (Monday)	Capacity Utilization 169%	2	27 Hour(s) and 2 Minute(s)
KCD3TP3CNARB	1 G-2678909 Kitting	2011-03-26 23:19:12	20 0
2011-03-28 (Monday)	Capacity Utilization		) Hour(s) and 0 Minute(s)
2011-03-29 (Tuesday)	Capacity Utilization 338%	5	64 Hour(s) and 4 Minute(s)
KCD3TP4CNALJ	1 G-2678909 Base Op (Completed)	2011-03-26 22:57:57	20 0
KCD3TP2CNAEE	1 G-2678909 -Accepted-		20 0
2011-03-29 (Tuesday)	Capacity Utilization		) Hour(s) and 0 Minute(s)
2011-03-30 (Wednesday)	Capacity Utilization 169%	2	27 Hour(s) and 2 Minute(s)
KCD3TP5CNABP	1 G-2678909 Base Op (Completed)	2011-03-26 23:05:40	20 0

- Click Close Job button.
- Pop up window is displayed

Card ID	Item	Plant	Operation I	lame Car	dQty Co	mpleted Q	ty	Close Qty	Scrap Qty	Final Lot?	End Of Shift?	
KCD3TP3CNARB	G-2678909	Consuming	AVC Kitting		20		0	20	0			_
Card ID	CycleNo											
Additional Operator	8:	Capacity	umization ▼		Scrap Rea	ison:			ur(s) and			
Enter comma sepa	rated		Utilization						our(s) and			

- Fill in the details
- Click Close Job button
- Screen below is displayed
- The order has completed both the operations and hence removed from the queue

Close Schedules				e How do !?
Job Successfully Completed KCD3TP3C	NARB Print Card			
Find Card ID			P On Setup	Started Stopped not finished
Start Setup End Setup Star	rt Job Hold Job	Take	e a Break 🛛 🔾	Close Job Print Card
Active Orders Orders In Production Completed Orders				
RYG 🏴 Card ID CycleNo Item Operation Name	Start Time	Card C Qty	ompleted Past Qty Due	MachineRating KitColor
2011-03-29 (Tuesday) Capacity Utilization	338%		54 Hour(s)	and 4 Minute(s)
KCD3TP4CNALJ 1 G-2678909 Base Op (Completed)	2011-03-26 22:57:57	20	0	0.00
KCD3TP2CNAEE 1 G-2678909 -Accepted-		20	0	0.00
2011-03-29 (Tuesday) Capacity Utilization			0 Hour(s) a	nd 0 Minute(s)
2011-03-30 (Wednesday) Capacity Utilization	169%		27 Hour(s)	and 2 Minute(s)
KCD3TP5CNABP 1 G-2678909 Base Op (Completed)	2011-03-26 23:05:40	20	0	0.00
				Internet   Protected Mo

- Click on the completed orders tab
- You can see the list of orders that has been completed as shown below

Completed	Completed Orders												
Select Operation:	All Operations All Operations Base Op		Close D	)ate Range	03/28/2011-03/28/2	011	Show Report   »	I					
Active Orders	Kitting		Completed Orders	]									
Supplier Item No.	Operation Name	Plant Name	Card ID	CycleNo	Req. End Time	End Time	Completed Qty	Completed By	Print?				
G-2678909	Kitting	Consuming WC	KCD3TP3CNARB	1	03/27/2011 04:11:12 PM	03/28/2011 12:05:44 PM	20	ultrivauser	Print				
Sorted by: End Time	9								1 to 1 of 1				

- In this tab user has an option of filtering by operations as well as desired date range.

# **Shipping Completed Orders**

Once the production is completed the order is ready to be shipped (or moved) to the consuming location. In Ultriva that is done using a ship Action

- Login as the user authorized to ship
- Click Actions button on top
- Click Ship from Supplier Action list

- Following screen will be displayed

Sł	ip Items List					Y Filters 🔲 Vi	ews 🥑 How do I?	*
PI	ant onsuming WC	Cards All	V	Show Items List	Category All +	RYG All 👻		
Fi	ter By 💌 Selec	t Operator 🗖	Enter Value	Go				
							Show Cards	;   »
RYG	Item	I	Description			Total Cards	Tota	l Qty
	G-2678909	5	Sub Assy Kit 909			4		80.00

- List will display items for which orders have been completed
- Select the item
- Click show cards (or click directly on the item number)
- Following screen with cards ready to ship will be displayed

<b>A</b> )	Close	e Sched	ules Actions S	Ship							📇 Print 🔌 Export	쯭 Favorites
Sł	nip (	Carc	ls List								🔲 Views 🥑	How do I?
Find	Card	D	纳 è\$					Ship   »	Attach Note	es   » «   Back To	o Items 🤍   Ch	ange Filter
Trac	king	No.		Carrie None	r	•	Packing S	lip No.	E	Charge No.	E I	
▽			Card ID 🔺	Supplier Item No. 🔺	Release Date ⊽	Reqd Ship 🔺	Reqd Receive ⊽	Card Qty ⊽	Ship Qty	Packing Slip No. ⊽	Charge No.	PO PC # ▽ Line # ∇
Ø		æ	KCD3TP2CNAEE	G- 2678909	03/26/2011	03/29/2011	03/30/2011	20	20			
Ø			KCD3TP3CNARB	G- 2678909	03/26/2011	03/30/2011	03/31/2011	20	20			
Ø	2	₽	KCD3TP4CNALJ	G- 2678909	03/26/2011	03/30/2011	03/31/2011	20	20			1
Ø	<b>X</b>	₽	KCD3TP5CNABP	G- 2678909	03/26/2011	03/30/2011	03/31/2011	20	20			I
۲ ا	ed by:	: Supp	lier Item No., Red	qd Ship, Ca	ard ID		III					► 1 to 4 of 4
								Ship   »	Attach Note	es   »	) Items	ange Filter

- If there is no check box but this symbol *P* appears then it shows the item is still work in process and cannot be shipped
- Enter the details on the screen
  - Tracking number (only if the parts are being transported outside the facility)
  - Carrier (only if the parts are being transported outside the facility)
  - Packing slip # (only if the parts are being transported outside the facility)
  - Charge Number this is like a traceability number

- Change ship quantity if it is different from order quantity. System will prompt for confirmation if the ship quantity is different
- Attach notes if some comments have to be made or some documents to be attached
- o Click Ship
- Following screen will be displayed with a confirmation and an option to print the cards

Ship	o Cards	Results			How do I?
				«	Back To Items
1 card(s	) have bee	n shipped without printing. Pl	ease immediately print the card(s)	by clicking Print Cards button	
		Card ID	Supplier Item No.	Description	Printed
Ø		KCD3TP3CNARB	G-2678909	Card Successfully Shipped and Not Printed.	No
			Print	Cards   »	

For internal replenishment, the material handler will move the parts to the consuming location. The parts will then go to on-hand inventory at the consuming location through one of the following process:

- At the time of setting the work center, if the Auto Receive flag is checked, then the material will go to on-hand as soon as it is shipped
- Alternatively the material handler can deliver at the consuming location and scan the card.

The process starts all over again when the material is consumed and the card is scanned for release.

# **OEE Reports**



OEE reports are generally a summary and detail of the shop floor operations.

#### **Closed Production**

This report takes the date range and shows for the work center total units completed for each item

Closed Production Summary		🍸 Filters 📃 Views 🥝 How do l?
Supplier/OEE Eab Tube shop DatePanger04/01/2011 04/01/20	11	Change Filter
OperationName	Customer	Units Completed
	Customer	units completed
D672233P03		
CUT TUBE	OEE-I-2 Outdoor Braze	501
Total		501
D672324P01		
BEND (3) .0032	OEE-I-2 Outdoor Braze	172
DOWNSIZE	OEE-I-2 Outdoor Braze	172
Total		344
D672325P01		
EXPAND AT SAW .00065	OEE-I-2 Outdoor Braze	253
Total		253
D672326P01		
CUT TUBE	OEE-I-2 Outdoor Braze	253
Total		253
D672842P01		
BEND (3) .0032	OEE-I-2 Outdoor Braze	169
DOWNSIZE	OEE-I-2 Outdoor Braze	169
Total		338
D673900P01		
AutoBend	OEE-I-2 Outdoor Braze	317
END FORM AT SAW	OEE-I-2 Outdoor Braze	317
2	Ultriva © Copyright 2011	

*If there are multiple operations it shows the completion for each operation.* 

By clicking the item number you can drill down to see the cards (orders) for that item that were completed.

Closed P	roduction D	etails					Y Filters 📃 Views	How do I?
Change Filter   Back to Summa Supplier:OEE- Fab Tube shop, DateRange:04/01/2011-04/01/2011, Item:D672233P03, Plant:All Plants, Operation:All Operations								
Supplier Item No. ▽	Operation Name ▽	Plant Name	Card ID ⊽	CycleNo ⊽	Req. End Time ▽	End Time 🔺	Completed Qty ⊽	Completed By ∇
D672233P03	CUT TUBE	OEE-I-2 Outdoor Braze	KCD5JZCTRA7F	89	03/31/2011 06:41:19 AM	03/31/2011 06:24:49 AM	167	132301
D672233P03	CUT TUBE	OEE-I-2 Outdoor Braze	KCD5JZ8TRATJ	89	03/31/2011 01:15:10 PM	03/31/2011 12:58:38 PM	167	132301
D672233P03	CUT TUBE	OEE-I-2 Outdoor Braze	KCD5JZ2TRAUN	53	03/31/2011 07:51:22 PM	03/31/2011 07:37:23 PM	167	048104
Total							501	
Sorted by: End	Time							1 to 3 of 3

# Jobs not completed

Similarly the jobs not completed within the specified time is listed in this report.

Jobs Not Completed within Cycle Time	🍸 Filters 📃 Views 🥥 How do !?
Supplier:OEE- Fab Tube shop, DateRange:04/01/2011-04/01/2011	Change Filter
Plant Name	Units Completed
D672325P01	
OEE-L2 Outdoor Braze	253.00
Total	253.00
D674097P01	
OEE-I-2 Outdoor Braze	37.00
Total	37.00
D674186P01	
OEE-I-2 Outdoor Braze	333.00
Total	333.00
	1 to 3 of 3

## Drill down will show which cards (orders) that were not completed.

Jobs Not Cor	Jobs Not Completed for OEE- Fab Tube shop between 3/31/2011 and 3/31/2011. Item(s): D672325P01									
					Char	ge Filter   Back to Summary				
Supplier Item No.	Plant Name	Card ID	CycleNo	Req. End Time	End Time	Completed Qty				
D672325P01	OEE-I-2 Outdoor Braze	KCD5JZPTRA8W	54	03/31/2011 11:11:37 AM	03/31/2011 11:13:36 AM	253				
Sorted by: Req. End T	ïme					1 to 1 of 1				

# **Operator Efficiency**

This report gives the work details of all the operators in the cell. The report shows work hours and earned hours. Some companies will compensate differently for the time depending on the operators skill or operation type. In such scenario, earned hours come in to play

Operato	or Efficiency S	Summary				🍸 Filters 📃 Views	e How do l?
Supplier:OEE	- Fab Tube shop, Date	Range:02/23/2010-02	/23/2010				Change Filter
Operator Name ⊽	First Name ▽	Last Name ▽	Shift Day ⊽	Total Units Completed ♡	Total Items Completed ▽	Work Hours ⊽	Earned Hours ⊽
020084	SHERRY A	ROGERS	02/22/2010	172	1	8.00	0.60
047800	JOYCE L	GILYARD	02/22/2010	448	1	8.00	0.75
132301	MICHAEL J	BOOKER	02/22/2010	792	2	8.00	0.44
nandufts	Nandu	Gopalun	02/22/2010	172	1	8.00	0.57
							1 to 4 of 4

Supervisors can drill down to each operator and look at all the information related to their jobs.

Efficiency Detail for Operator: SHERRY A ROGERS (020084) and Shift Day:2/22/2010									
Y Filters 🔲 Views 🥝 How do !?									
Supplier:OEE- Fa	Supplier:OEE- Fab Tube shop, DateRange:02/23/2010-02/23/2010, Shift Day:2/22/2010, Operator:020084								
ltem No	Setup Time (minutes)	Cycle Time (minutes)	Cycle Time (pieces per minutes)	Total Units Completed	Earned Hours	Earned Minutes	Machine Code		
D672324P01	1.7833	0.1920	5.2083	172	0.60	36.18	VB100		
Total	1.7833	0.1920	5.2083	172.00	0.60	36.18			
							1 to 1 of 1		

#### **OEE Metrics**

*If OEE is enabled and all the necessary data like Standard machine rate, standard production rate etc. then the dashboard will show the OEE results as shown below.* 

The OEE metrics are:

- Machine Availability
- Performance
- Quality of output

This dashboard will be automatically updated every few minutes if needed. The data can be seen like a panel or in a tabular form.

This will be shown on the home page.



If you run the OEE report, then the following information is displayed for each shift in a given date range. Placing the cursor on any machine will provide all the OEE related details as shown below

OEE Details					Y Filte	rs 📃 View	s 🥝 How do l?
Supplier:OEE- Fab Tube shop, Date	eRange:04/01/2011-04/01/2011						Change Filter
Machine Code ⊽	Machine Description ▽	Shift	Day 🔺	Shift1 OEE	Sh	ift2 OEE	Shift3 OEE
PUNCH	PUNCH	03/31	/2011	3.12		0.00	0.00
CARSON DOWNSIZE	CARSON DOWNSIZE	03/31	/2011	12.32		0.00	0.00
AutoBender	Auto Bender	03/31	OFF Detail: CA		~~~~~	0.00	0.00
Saw 2	SAW #2	03/31	Available Time (i	in Hours)	8.0	3.41	3.24
VB100	VB100	03/31	Break Time (in M	linutes)	25.0	0.00	2.49
Spin Close	SPIN CLOSE	03/31	Down Time(in m	inutes)	0.0	0.00	1.15
CARSON PUNCH	CARSON PUNCH	03/31	Ideal Run Rate (	pieces per minute) tion Time (in Hours)	4.27	0.00	2.91
DEBURR	DEBURR	03/31	Operating Time	(in Hours)	7.6	0.00	1.40
PUNCH & DEBURR	PUNCH & DEBURR	03/31	Completed Qty		240.00	0.00	2.31
			Units Scraped		0.00		4 1- 0 - 4 0
Sorted by: Shift Day			Total Qty		240.00		1 to 9 of 9
			Availability		100.00		
			Performance		12.32		
			Quality		100.00		
			OEE		12.32		