



Ultriva 8.0 and Above

Enable an Item

Reference Guide

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Enable an Item

To navigate to the “Enable an Item”, select the “Plant or Workcenter”

The screenshot shows the Ultriva Buyer Home dashboard. The top navigation bar includes the Ultriva logo, the user name 'ultriva user', and a search icon. Below the navigation bar, the 'Business Unit' dropdown menu is open, showing a list of options: Plant, Ellanef Manufacturing, Finished Goods Warehouse, Global Manufacturing Firm, Plant One (highlighted with a red arrow), Ram Jack, Workcenter, SPL, Aisin Assembly Line 1, Aisin Pain line, and BAWA. The dashboard also displays 'Inventory Health (Items - Stock Out Risk)' with three cards for High (370 Items), Medium (88 Items), and Low (541 Items) risk levels. Other sections include 'Order Tracking' with four cards showing counts (13, 692, 3396, 846) and 'Alerts' showing 'You have no new alerts'.

Click on “Admin”

The screenshot shows the Ultriva Buyer Home dashboard with the 'Admin' button highlighted by a red arrow. The 'Admin' button is located in the bottom left corner of the dashboard. The dashboard also displays 'Inventory Health (Items - Stock Out Risk)' with three cards for High (370 Items), Medium (88 Items), and Low (541 Items) risk levels. Other sections include 'Order Tracking' with four cards showing counts (13, 692, 3396, 846) and 'Alerts' showing 'You have no new alerts'.

Click on “Item”

The screenshot shows the Ultriva Admin page. The top navigation bar includes the Ultriva logo, the user name 'ultriva user', and a search icon. Below the navigation bar, the 'Business Unit' dropdown menu is set to 'Plant One' and the 'Application' dropdown menu is set to 'Application (Plant)'. The main content area shows a list of admin functions: 'User' (Add, manage and view users, reset passwords and update roles), 'Item' (Add, manage and view items, assign buyers and associate suppliers, highlighted with a red arrow), 'Operator Work Hours' (Manage operator work hours), and 'Dropoff Location' (Add, manage and view Dropoff Location).

Click on the drop down arrow in the “More Options” field. Select “Disabled Items”.

Items List

Product Line: All Show: All Items RYG: All

Supplier: Item no. starts with: Category: All

Filter By: Select Operator: Enter Value: Tx Go

Find Item

More Options

- Card Calculator
- Associate Supplier
- RYG Rules
- Change Coordinator
- Disabled Items
- Attachment
- Bill Of Materials
- Replace Item
- Clone Item
- Serial Number Masks

RYG	Category	Item	Description	Standard Qty	Default Supplier	Product Line	Commodity Code	No. of Cards	Status
Virtual		00800552	TRIPOD	10	ManUFact	Unknown	4521 - AFP Distributors	22	Active
Forecast		00801908202	KOSZYK AC2000	1500	ACME, Ltd.	Unknown	4521 - AFP Distributors	1	Active
Forecast		00801940	KOSZYK AC2600	2000	ACME, Ltd.	Unknown	4521 - AFP Distributors	1	Active
Forecast		00804065201	KORPUS PRZEGUBU AC2000	180	ACME, Ltd.	Unknown	4521 - AFP Distributors	8	Active
Forecast		00804385	TRIPOD	61	ManUFact	Unknown	4521 - AFP Distributors	1	Active

Click in the selection box for the “Item” to enable and the line will highlight. Click on the “Enable” button.

Disabled Items List

Item no. starts with: Category: All

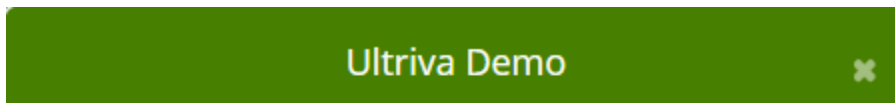
Filter By: Select Operator: Enter Value: Tx Go

Find Item

Enable Show Cards Back

	RYG	Category	Item	Description	Standard Qty	Default Supplier	Product Line	Commodity Code	No. of Cards
<input type="checkbox"/>		Kanban	FG-ROTORB	Rotor Blade	4	Not Associated	Bearings	Unknown	0
<input checked="" type="checkbox"/>	Virtual	Kanban	FG-GB	Gear Box	5	Not Associated	Hi Temp	Unknown	0
<input type="checkbox"/>	Virtual	Kanban	GP2200 LJM	Packaging 2200 LJM	100	Not Associated	Unknown	Unknown	509,170
<input type="checkbox"/>	Forecast		10032837	TULIP KSOA	1	Not Associated	Unknown	Unknown	0
<input type="checkbox"/>	Forecast	Kanban	LJM111	Lori Test Item 111	25	Not Associated	Unknown	Unknown	0

Click on the “Yes” button.



Do you want to Enable the selected Items?



The “Item successfully enabled”

Items List

Filters Views Print Export

Product Line: All Show: All Items RYG: All

Supplier: Item no. starts with: Category: All

Filter By Select Operator Enter Value Tx Go

Find Item

+ Add Edit Disable View Details Cards More Options

✓ Items successfully enabled

Sorted by: Item Viewing 1 to 10 of 998 Page 1 of 100

RYG	Category	Item	Description	Standard Qty	Default Supplier	Product Line	Commodity Code	No. of Cards	Status
Virtual		00800552	TRIPOD	10	ManUFact	Unknown	4521 - AFP Distributors	22	Active



Important – Once “Enabled”, suppliers will have to be associated with the item and the cards will need to be created.