Ultriva 7.6 and Higher

Associate a Supplier to a Plant or Workcenter

Reference Guide

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Associate a Supplier(s) to a Plant or Workcenter

 Quick Tip – A supplier can be "Associated" to multiple plants.

Click on the **dropdown arrow** next to the "**Plant Name**". **Click** on the **Plant or Workcenter** to "**Associate**" the **supplier** to.
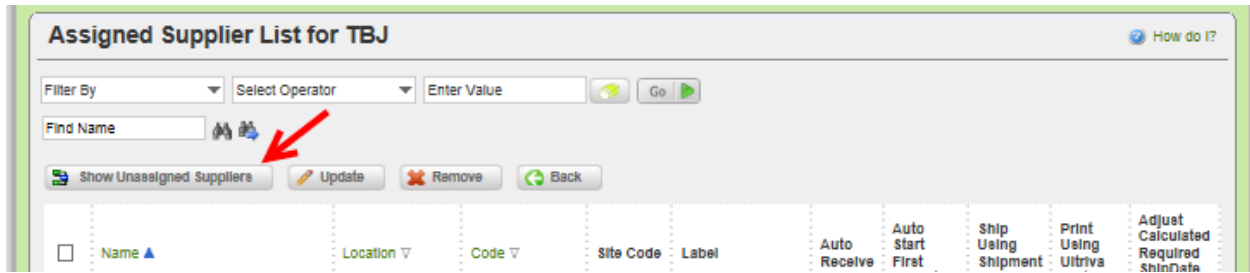

Click on "**Admin**"

Click on "**Supplier**"

Click on the **dropdown arrow** in the "**More Options**" field. **Click** on "**Associate Supplier**"

Click on "**Show UnAssigned Suppliers**"

 Quick Tip – "Multiple Suppliers" can be selected for the Plant.

Click in the **box** next to the "**Supplier(s) Name**" and a **checkmark will appear**. **Click** in the "**Code**" field and enter the "**Supplier's Code**".
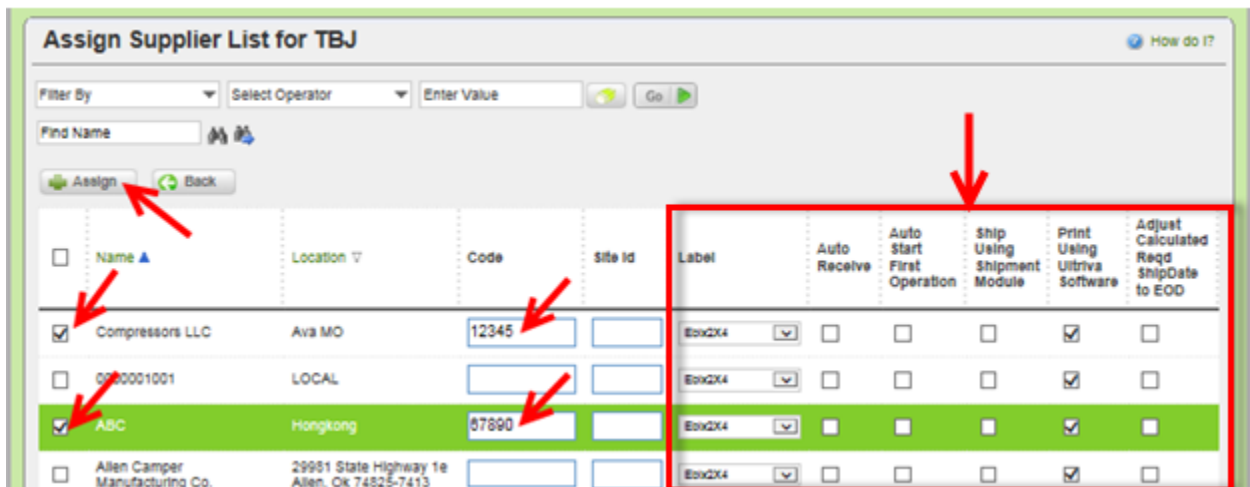
Other selections that can be made:

Label
Auto Receive
Auto Start First Operation (Internal Module)
Ship using Shipment Module
Print Using Ultriva Software
Adjust Calculated Requested Ship Date to EOD (End of Day)

Click on the "**Assign**" button.

The selected "**Supplier(s) are Assigned Successfully**"